# **Poland Jobs Expertini®**

## **Accounting Specialist with German**

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Company: IBPM

Location: Poland

Category: office-and-administrative-support

Accounting Specialist with German

117941BR

Job Description

Currently we are looking for the candidate for the position of:

Accounting Specialist with German (AR/PTP/GL)

Location: Infosys Sp. z. o.o- Łódź

### **Requirements:**

- Experience in Invoice to Pay (PTP) or AR, GL team
- English and German language at least on B2 level
- Good understanding of accounting rules
- Higher education in accounting/finance and/ or accounting courses would be an asset
- Very good communication skills, attitude for problem solving and team work skills

### Responsibilities:

#### PTP

- Preparation and posting of PO and non-PO invoices
- GR/IR reconciliation and follow up
- Preparation of payment proposals
- Responding to vendor queries (via e-mail)
- -Performing period/year end closing activities for Invoice to Pay process
- Preparation of closing reports
- Creation and update of process documentation

#### AR (OTC)

- Contact point for complaints raised by Client Serving Teams located in Germany
- Support handling legal action and insolvency cases handled by local Accounts Receivable
- Preparing monthly reporting to support Accounts Receivable Lead
- Preparing monthly bookings files
- Preparing of special analysis requested by Accounts Receivable Lead to support better decision making
- Attending regular team meetings to discuss actual topics
- Actively supporting end-of-quarter and year-end financial close tasks for subledger Accounts Receivable

## **GL** (Management Accountant)

- Preparation of monthly bookings and supporting finance team during month-end close with SAP
- Analyse P&L and balance sheet accounts on a general and ad hoc basis
- Participation in FY-end Close, such as support the preparation and process of inventory review for external engagements
- Participation in ongoing transformation projects within accounting finance function

We offer to the candidates:

- Working for prestige Client
- Internal training program
- Great atmosphere
- No trial period
- Career in the multinational company
- Opportunity to take part in international projects and gain experience with various business
- Set of social benefits to choose from

#### **About Us**

Infosys is a global leader in next-generation digital services and consulting. We enable clients in more than 50 countries to navigate their digital transformation. With over four decades of experience in managing the systems and workings of global enterprises, we expertly steer our clients through their digital journey. We do it by enabling the enterprise with an AI-powered core that helps prioritize the execution of change. We also empower the business with agile digital at scale to deliver unprecedented levels of performance and customer delight. Our always-on learning agenda drives their continuous improvement through building and transferring digital skills, expertise, and ideas from our innovation ecosystem.

Infosys is an equal opportunity employer and all qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, spouse of protected veteran, or disability.

Country

Poland

Interest Group

**IBPM** 

Company

IBPO Poland

Role Designation

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