

## AP Accountant with German

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Company: Arrow Electronics

Location: Gdańsk

Category: business-and-financial-operations

**\*Position:** AP Accountant with German **\*Job Description:\*** The AP Accountant is responsible for processing all company non trade invoices, including employee expenses. A number of different systems are used to process expenses including Oracle. In this role you will liaise with external non-trade suppliers and internal employees. Typical tasks, you would be engaged with, during a common working day: coding, checking and registering Non Trade invoices, investigating supplier invoice disputes, posting GL journals using WEBADI upload and accounts reconciliation, entering and coding of expenses (using I Expense - Oracle based), controlling and calculating VAT deductible and non-deductible, reconciliation of Supplier statements and dispute handling, archiving and filing of documents in line with Country legislation, assisting with other accounting jobs as required. AP Accountant, cooperates on daily basis with 11 other colleagues and reports directly to Accounts Payable Team Leader Non-Trade. **\*WHAT WE LOOK FOR:\*\*** Fast learner with the ability to pick up new systems and processes\* Great attention to detail\* \*Very good level of English and German\*\* \*Excellent MS Office skills, particularly Excel (v-lookup, pivot tables)\*\* Numerate with accounting knowledge\* Experience from a similar role would be an advantage **\*WHAT WE OFFER:\*\*** Permanent contract with 6 months' probation period\* Interesting career development opportunities in a quickly growing environment\* Premium Private Medical Program + Dental Care\* MyBenefit System (including MultiSport card, vouchers)\* Dynamic environment with a friendly work atmosphere\* Fully remote recruitment process **\*ABOUT US:\*** Arrow Electronics is a global provider of products, services and solutions to industrial and commercial users of electronic components and enterprise

computing solutions. With 2016 reported revenue of \$24 billion, Arrow is a Fortune 200 company on the list of US Fortune 500 Company. Working with Arrow puts you in the forefront of technology. Engage and discover the possibilities when you take your career to the unequivocal leader of IT distribution and services. Every day, our teams are developing value added solutions that are deployed in thousands of customers to optimize, secure and control their IT infrastructure. \*Location:\* PL-Poland - Remote \*Time Type:\* Full time \*Job Category:\* Accounting/Finance

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