Poland Jobs Expertini®

AR Analyst with German

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Company: Aon

Location: Kraków

Category: business-and-financial-operations

AR Analyst with German

Miejsce pracy: Kraków

Your responsibilities

Checking information received from insurers against the information held on the system records

Performing calculations using information available in the system

Performing tasks such as: analyse booking differences, analyse brokerage and commission differences, clarification of premium amounts, reconciliation, collection)

Working closely with the local teams to ensure that all work is carried out in a timely manner

Cooperating closely with team coordinator as well as the team and making sure all service leve agreements are met

Suggesting and implementing changes to tools and documentations needed to support effective service delivery

Transitioning a processing scope into newly built team located on Krakow/Poland

Develop, track and report metrics/performance on various business situations/projects

Our requirements

English and German – at least on a B2 level Experience in AP/ AR/ finance area Strong Excel skills Ability to analyze data and check its accuracy Good communication skills with client focus Able to prioritize tasks according to volumes Flexibility and openness to new challenges and tasks Willingness to improve and automate work Experience in Finance or Accounting would be a strong asset Flexibility and openness to new challenges and tasks **Benefits** private medical care remote work opportunities integration events dental care corporate sports team corporate library no dress code extra social benefits employee referral program extra leave

Overview

Are you a well-organized German and English speaker? Do you have background in finance and to develop in a corporate environment? Do you enjoy working with data in Excel files and making sure everything's correct? If yes, then read on - we are looking for you! As a Senior Technical Accounting Administrator you'll become a part of our Commercial Risk department and you'll facilitate finance activities by i.e., matching incoming payments to outstanding invoices and to the proper account where they can be entered.

Our office is located in Cracow and we are open to a hybrid working model.

Aon is in the business of better decisions

At Aon, we shape decisions for the better to protect and enrich the lives of people around the world. As an organization, we are united through trust as one inclusive, diverse team, and we are passionate about helping our colleagues and clients succeed.

How we support our colleagues

In addition to our comprehensive benefits package, we encourage a diverse workforce.

Plus, our agile, inclusive environment allows you to manage your wellbeing and work/life balance, ensuring you can be your best self at Aon. Furthermore, all colleagues enjoy two "Global Wellbeing Days" each year, encouraging you to take time to focus on yourself. We offer a variety of working style solutions, but we also recognize that flexibility goes beyond just the place of work... and we are all for it. We call this Smart Working!

Our continuous learning culture inspires and equips you to learn, share and grow, helping you achieve your fullest potential. As a result, at Aon, you are more connected, more relevant, and more valued.

Aon values an innovative, diverse workplace where all colleagues feel empowered to be their authentic selves. Aon is proud to be an equal opportunity workplace.

Aon provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, creed, sex, sexual orientation, gender identity, national origin, age, disability, veteran, marital, domestic partner status, or other legally protected status. Aon is committed to a diverse workforce and is an affirmative action employer. People with criminal histories are encouraged to apply.

We provide individuals with disabilities reasonable accommodations to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment in accordance with applicable law. Please contact us to request an accommodation on ReasonableAdjustments@Aon.com

Nothing in this job description restricts management's right to assign or reassign duties and

responsibilities to this job at any time.

Please attach CV in English only.

Aon

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We welcome applications from all and provide individuals with disabilities with reasonable adjustments to participate in the job application, interview process and to perform essential job functions once onboard. If you would like to learn more about the reasonable accommodations we provide, email ReasonableAccommodations@Aon.com

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