

Business System Analyst

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Company: Billease

Location: Poland

Category: computer-and-mathematical

First Digital Finance Corporation (FDFC) is a fin-tech company building disruptive and innovative products in retail credit for Southeast Asia.

The company operates BillEase, the top-rated, buy now pay later (BNPL) platform for merchants and their customers in the Philippines with more than 1m downloads.

VisionBuild financial services that delight and enable consumers

Mission:Use software and AI and to build financial products that are at least 10x better than status quo for our customers

The Role

You will be responsible for :

Conduct analysis of current business processes and systems to identify areas for improvement.

Work with cross-functional teams to understand business requirements and translate them into functional system specifications.

Develop and maintain a deep understanding of our business operations, systems, and processes.

Collaborate with IT teams to ensure that system designs align with business requirements.

Conduct user acceptance testing to ensure system designs meet business requirements.

Develop and maintain detailed documentation of business requirements, system

designs, and testing results.

Communicate effectively with stakeholders across the organization, including senior management, to ensure project objectives are met.

Proactively identify opportunities for process improvement and provide recommendations to the business.

Monitor system performance and identify areas for improvement.

Examine current and new business procedures.

Identify effective solutions for business software system issues.

Report common patterns, questions, and other issues to management.

Recommend solutions for improving and restructuring company procedures.

Assess company performance, information, and plans by conducting regular tests and analysis.

Monitor company systems status and report any progress or changes.

Research and estimate the costs of upgrades and improvements.

Establish specifications for new projects by developing project goals, phases, and budgets.

Determines operational objectives by studying business functions; gathering information; evaluating output requirements and formats.

Designs new computer programs by analyzing requirements; constructing workflow charts and diagrams; studying system capabilities; writing specifications.

Improves systems by studying current practices; designing modifications.

Recommends controls by identifying problems; writing improved procedures.

Defines project requirements by identifying project milestones, phases, and elements; forming project team; establishing project budget.

Monitors project progress by tracking activity; resolving problems; publishing progress reports; recommending actions.

Maintains system protocols by writing and updating procedures.

Provides references for users by writing and maintaining user documentation; providing help desk support; training users.

Maintains user confidence and protects operations by keeping information confidential.

Prepares technical reports by collecting, analyzing, and summarizing information and trends.

Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.

Contributes to team effort by accomplishing related results as needed.

Ideal Profile

You have a Bachelor's degree in Business, Information Technology or related field.

You have 2+ years of experience in business analysis or system analysis.

You have experience working with cross-functional teams to translate business requirements into system specifications.

You have understanding of software development lifecycle methodologies.

Experience in the fintech industry is a plus.

You have strong analytical and problem-solving skills.

You have ability to communicate effectively with technical and non-technical stakeholders.

You have strong attention to detail and ability to work independently.

You have technical skills. Understanding of SQL, API, OpenAPI (swagger), BPMN, Microservice architecture is a plus.

What's on Offer?

Join a well known brand within the Financial Services Industry

Flexible working options

Excellent career development opportunities

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