

Human Resources Manager

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Company: H. ESSERS TRANSPORT COMPANY POLAND SP. Z O.O.

Location: Piła

Category: other-general

Human Resources Manager

Miejsce pracy: Piła

Your responsibilities

Organizing and proactively following up the HR department and its results in order to provide quality services on the one hand, and to contribute as a department to achieving the organization's strategic objectives on the other.

Coordination of HR processes (ensuring timely and compliant preparation of reports and declarations, including to the Tax Office, ZUS, GUS, PFRON, settlement of civil law contracts, holidays).

Monitoring the HR activities concerning labor and social security law, payroll, performance appraisals, training and development, recruitment and remuneration systems.

In cooperation with the other department managers, handling of development needs of the employees within the organization.

Developing and coordinating the introduction of HR regulations and procedures, monitoring changes in labor law provisions and HR trends.

Preparation of reports, summaries and statements resulting from applicable legal provisions and in relation with company internal tools and requirements.

Monitoring the legalization of work and employment of foreigners EU and nonEU.

Maintaining a network with internal departments and external parties in order to promote cooperation and offer an optimal service level.

Continuously looking for improvements in processes, procedures and work instructions in order to optimize the operation of the department and to achieve efficiency.

Implementing safe working procedures and monitoring compliance with safety regulations and workplace order to ensure safe working conditions and a safe workplace for all employees of the organization.

The position is reporting to the HR Manager Eastern Europe.

Our requirements

University degree in economics or HRM.

Extensive knowledge of labor and social security law and HR processes.

Good comprehension of payroll and remuneration systems.

Prior experience as an HR Manager and managing a team.

Good communication skills.

Fluent in English: written and verbally.

MS Office and HR software knowledge.

Good organizational skills and results-oriented.

Previous experience in transportation or logistics field is required.

Optional

Experience and knowledge of foreigners' employment law is a plus.

What we offer

Competitive salary.

Possibility of hybrid work.

Supported by our vision of 'Lifelong Learning', we offer you a choice of various training courses that contribute to your personal development.

Your greatest asset is undoubtedly your place within the close-knit H.Essers family.

Benefits

flexible working time

extra social benefits

To, H.Essers Transport Company Poland z siedzibą w Pile, poszukuje właśnie Ciebie!

Jeśli jesteś zainteresowany, prześlij do nas swoje CV.

SPOTKAJ SIĘ Z NAMI!

Więcej na stronie

www.essers.com

H. ESSERS TRANSPORT COMPANY POLAND SP. Z O.O.

H.Essers is an international and reliable family business in the logistics sector. A place where our 7,500 ambitious colleagues dare to do business, grasp opportunities and make a difference every day. Because sustainable growth is all about working together. There are so many reasons to choose H.Essers, which ones are yours?

Prosimy o dopisanie klauzuli: Wyrażam zgodę na przetwarzanie moich danych osobowych zawartych w ofercie pracy dla potrzeb niezbędnych do realizacji procesu rekrutacji zgodnie z Ustawą o Ochronie Danych Osobowych z dnia 29.08.1997 (Dz. U. 2016r. poz. 922).

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