Insolvency Case Manager with German

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Company: Advisory Group TEST Human Resources

Location: Kraków

Category: other-general

Lufthansa Group Business Services is a 100 per cent Lufthansa subsidiary. We offer shared services worldwide for the entire Lufthansa Group in the areas of Finance, Business Intelligence & Transformation, Human Resources, Procurement and IT, which we provide or manage ourselves.

It's our goal to harmonize and standardize processes and to continuously make them more efficient and effective. We see ourselves as pioneers in digitization, as well as in the use and distribution of the latest technologies, for example in business process automation.

As an internationally operating company, LGBS is represented at locations in Frankfurt, Hamburg, Krakow, Manila and Mexico City and manages BPO providers in Germany and abroad. With the global network of foreign representatives of the Lufthansa Group's field organization, we are also locally anchored and active worldwide.

Region: Kraków, małopolskie

Wymagania:

University diploma or equivalent (Law, International Economics, or insolvency relevant education preferable)

Law office / corporate law experience

Insolvency or bad debt relevant experience will be an asset

Practical knowledge of operations

Knowledge of Process Management and/or Project Management will be an asset

Experience in business analysis

Understanding of principles of law (i.e. contracts, claims, offsetting, differences between legal entities and individuals)

Good command of basics of context between insolvency and law (role of administrator, risks related to proceedings etc.)

Very good command of English

Very good command of German

SAP or other ERP system knowledge will be an asset

Strong interpersonal and communication skills (self-confidence and convincing skills)

Strong co-operation skills

Ability to work independently and with little supervision to accomplish tasks/demands adequately and efficiently

Analytical and conceptual mindset

Presentation skills

Strong Microsoft Office skills (Excel, Word, Powerpoint, Outlook)

International travel required up to 5%

Obowiązki:

Inquiring, gathering, managing and making available all information relevant for insolvencies, ensure completeness and correctness of such information, and keeping it up to date

Connects with relevant people in the Lufthansa Group (i.e. accounts receivables/payables, credit assessments, accounting) for collecting facts around the insolvent company and its relations to the Lufthansa Group (to ensure a complete picture of each case)

Understands and interprets information relevant for insolvencies

Ability to combine legal and commercial aspects in context with insolvencies

Acts as a contact person for providing information to layers / law firms (local and international)

Checks availability of potential securities or insurances relevant in insolvency cases

Manages a portfolio of insolvency cases within LH Group

Ensures transparency of statuses for each insolvency case by maintaining a list of insolvency cases and actions related to them

Ensures insolvency related reporting on ad-hoc and regular basis

Preparation of various correspondence, reports and presentations

Organizes and leads insolvency conferences/meetings for new and legacy cases

Collaborates with internal and external stakeholders including insolvency administrators, attorneys and law departments

Can serve as a contact for insolvency administrators and is in close contact with local teams

Acts as a first point of contact for insolvency cases

Oferujemy:

A unique possibility to take up a new position in a company

Possibility to work in a hybrid working model

New branded and modern office: 200 adjustable desks, several types of meeting rooms, bike amenities, lounge rooms and chill out spaces, cozy kitchens and excellent public transport in a walking distance

Possibility to fulfil a dream about far journeys with attractive discounts for flight tickets

Supportive & friendly working atmosphere - we work towards a joint success

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