

Intern, Procure to Pay with languages - Urgently Hiring!

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Company: Lundbeck

Location: Kraków

Category: educational-instruction-and-library

We are looking for a focused, passionate and responsible person who is willing to gain knowledge and experience in finance and accounting.

If it sounds like you, why don't you join Lundbeck in Krakow, a certified Great Place to Work and Poland's Best Employer, and get your brain in the game?

The purpose of the role – why is this a great opportunity?

You will be responsible for supporting Accounts Payable and Travel & Expense process in Procurement and Finance Operations Department. Thanks to your support, specialists and seniors can be involved in more complex operations. Having gained the necessary skills and experience, an intern will be a natural candidate for a permanent role in PFO Team.

Your future team

As our Procure to Pay Intern, you will be part of team who consists of around 20 people. Our team is part of Procurement and Finance Operations department that is responsible for Master Data, Procurement, Accounts Payable, Travel & Expense processes delivered to over 50 entities around the world.

What you bring to the team

Currently studying

Strong motivation to gain experience in finance

Good knowledge of Microsoft Excel

Advanced English

Good knowledge of Italian/Spanish/French

Availability: minimum 30 hours per week

How your colleagues would describe you

Attention to details and quality of delivered service

Analytical and problem-solving skills

Good communication skills

Positive attitude and maturity

Our promise to you

Lundbeck offers an energizing and inspiring workplace that will allow you to have a visible impact on how things are done. We encourage an open dialogue and collaborative culture - a must to successfully bring our treatments to the people who need them.

We offer a mix of exciting tasks and numerous development opportunities that are balanced with initiatives and programs focused on our employees' well-being.

Highlights of selected benefits:

Hybrid working model (flexible weekly and daily schedules) and top-notch equipment

Competitive compensation

Cafeteria program

Unique recognition system with attractive rewards

Induction and Onboarding plan including your own Buddy

Comfortable and modern office with well-equipped relax rooms

Robust integration and event framework

No dress-code

Learn more about life at Lundbeck GBS Krakow

Apply now

Can you see yourself in this role? We want to hear from you. Does this sound like your dream job, but you're not sure if you meet all the requirements? We still want to hear from you!

Upload your CV via the Apply button.

No separate cover letter is needed.

We ask you not to include a photo or personal information that does not relate to your professional experience.

We need every brain in the game – and that includes all brains and the different perspectives we all bring to the table. At Lundbeck, we embrace the uniqueness of each employee, and we are committed to building a workforce that is as diverse as the people we serve. Read more about our commitment at .

#EveryBrainInTheGame

About Lundbeck

Tirelessly dedicated to restoring brain health, so every person can be their best

With too many people living with brain diseases around the world, our purpose couldn't be

more important or more worth striving for. Every day we work to change outcomes for these people. We are specialists fiercely dedicated to restoring brain health, drawing on, and embracing, the uniqueness of every employee.

Our global footprint

Our approximately 5,400 employees in more than 50 countries are engaged across the entire value chain throughout research, development, production, marketing, and sales. Our research programs tackle some of the most complex challenges in neuroscience, and our pipeline is focused on bringing forward transformative treatments for brain diseases for which there are few, if any therapeutic options. We have research facilities in Denmark and the United States, and our production facilities are located in Denmark, France and Italy. Lundbeck generated revenue of DKK 18.2 billion in 2022 (EUR 2.5 billion; USD 2.6 billion). For additional information, we encourage you to visit our corporate website , and connect with us on Instagram , Twitter and via .

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