

Junior OTC/AR Accountant with German

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Company: Michael Page

Location: Wrocław

Category: business-and-financial-operations

Junior OTC/AR Accountant with German

Miejsce pracy: Wrocław

Recruitment for

Swiss-based company which is an international food business with a leading position in frozen B2B bakery business in Europe and APAC listed on the Swiss stock exchange. The company has leading market positions in the bakery markets in Switzerland, Germany, France, Ireland, the UK, the Netherlands, Hungary, Poland, Denmark, Spain, Sweden, Romania and other European countries. In APAC it holds leading positions in ANZ, Malaysia, Japan, Singapore & Taiwan. Europe Business Service Center in Wrocław plays a key role in overall company strategy for profitable growth through supporting the business driving the decisions.

Your responsibilities

The Accounts Receivable Accountant perform O2C activities for the newly established Business service Organization in Wrocław, Poland. They will be responsible for Collections & Billing Management, Cash Application as well as proposing and driving the most effective and efficient ways of work through process standardization and optimalization

Contacting the foreign customer regarding past due items

Reviewing list of blocked orders and taking appropriate actions

Processing Billing requests

Applying customer payments to invoices and accounts.

Managing customer inquiries or disputes

Preparation, creation and maintenance of Standard Operating Procedures (SOPs)

Employer requirements

Fluent German and English (at least B2)

Previous initial experience in accountitng, preferably within Accounts Receivable

Knowledge of any ERP system (here SAP) will be a significant plus

Customer centric mindset and effective communication

What employer offers

Hybrid model (3x a week from the office)

Private medical care

Multisport card

Annual bonus

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