

## Junior Planner/Junior Analyst with Dutch

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Company: Adecco Poland Sp. z o.o.

Location: Poland

Category: business-and-financial-operations

## Junior Planner/Junior Analyst with Dutch

### Your responsibilities

**Shift Planning:** Schedule open shifts in the system based on forecasts, enabling couriers to accept them.

**Communication:** Maintain active contact with couriers to address daily planning and absence challenges.

**Problem Solving:** Proactively address and resolve issues related to no-shows, planning conflicts, and absenteeism.

**Motivation:** Encourage couriers to accept and complete available shifts, aiming for optimal occupancy rates.

**Reporting:** Monitor and report on courier performance and planning efficiency to management.

### Our requirements

**Languages:** Fluent in Dutch and English, both verbally and in writing.

**Stress Resilience:** Capable of functioning effectively in a fast-paced environment.

**Planning Experience:** Proven experience in a similar planning or coordination role.

Adaptability: Ability to quickly switch between tasks and priorities.

Conflict Management: Skilled in handling and resolving conflicts.

Regulatory Acumen: Ability to quickly grasp or having prior experience with the laws and regulations regarding scheduling in the Netherlands is preferred.

## Benefits

remote work opportunities

## Adecco Poland Sp. z o.o.

Adecco Poland Sp. z o.o. is part of the international corporation Adecco S.A. - the world leader in HR consulting, with 5100 offices in over 60 countries. We have been operating in Poland since 1994. We share our knowledge and experience in over 50 locations throughout the country. In 2021, over 60,000 people found employment through Adecco Poland. Adecco Poland Sp. z o.o. is Employment Agency No. 364.

As a Tactical Planner for Uber Eats at Adecco, you will be at the heart of operations, ensuring optimal courier deployment. In this dynamic role, you will schedule shifts based on forecasts, maintain daily communication with couriers to address challenges, and proactively solve issues related to planning, absences, and no-shows. Your goal is to maintain an efficient workflow and keep couriers motivated to accept and complete shifts.

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