

License Administrator (part-time)

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Company: Stefanini

Location: Poland

Category: office-and-administrative-support

Job Details

License Administrator (part-time)

Job Description

Stefanini brings decades of IT outsourcing expertise to clients around the globe. We support mid-size and large corporations through offshore, onshore and nearshore IT managed services, systems integration, consulting and strategic staffing. Our service offerings include: IT infrastructure outsourcing, application development/systems integration, asset management, and strategic IT staffing solutions.

Due to the constant growth of our services, we are now seeking exceptional individual for a remote support for one of our clients in Cracow as a:

License Administrator (part-time position)

Job Responsibilities

Support IT organizations at all levels, Central, Regional and local with their needs of SFDC licenses and subscriptions

After gathering and validating organization's needs, you will prepare monthly licenses/subscription provisioning tables for SFDC platform across the company's and other affiliates

Participate in the annual estimation of future needs and preparation of a consolidated forecast of software licenses & SaaS subscriptions in line with budget cycles

Processing additional orders, requesting quotation and creating change logs

License consumption monitoring and reporting

Job Requirements

Understanding of key IT delivery processes

Excellent communication, interpersonal, analytical and problem-solving skills

Previous experience in License or Contract Administration would be a plus

Experience with SAAS licensing and administration in multinational company would be a plus

Basic Understanding of SFDC Clouds roles, profiles, rules and related licensing schemes would be a plus

What we offer:

You will find here not only a challenging and interesting workplace, but also a rewarding work experience, with competitive compensation and benefit packages:

Part-time employment (1/2 of full time);

Private Medical subscription;

A monthly budget for flexible benefits program;

Extra vacation days;

Friendly team who is eager to meet you;

Special referral bonuses for recommending your friends;

What's next: The preceding job description had been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties and responsibilities required of employees assigned to this job. **Diversity & Inclusion** Here at the Stefanini Group, we value plurality and equity, regardless of race, sexual orientation, disability, age, ancestry, religion, gender, and nationality. We understand and encourage the importance of being you! **About us** We are a Brazilian company with over 35 years of experience in delivering IT services worldwide, ranging from IT outsourcing to application development or IT staffing. We have a direct presence in 41 countries, through our 70 offices located throughout

the world. We have managed to become the preferred partner of many small-to-midsize local and regional companies as well. Most of our clients come from industries such as financial services, manufacturing, telecommunications, chemical, services, technology, public sector and utilities. Stefanini has career opportunities locally and around the world for professionals interested in a vibrant, passionate, team-oriented workplace. If you are a customer-centric person with a get it done attitude, come over for coffee and a talk on your future career with us! Learn more about us on [and](#) join us on [, and](#) where we regularly post insights from our colleagues.

#LI-DNI

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