

Specialist, Accounts Payables

[Apply Now](#)

Company: Lundbeck

Location: Kraków

Category: office-and-administrative-support

We are looking for a focused, passionate and responsible person who is willing to gain knowledge and experience in finance andIf this sounds like a great challenge for you, why don't you join the Lundbeck community consisting of more than 5,600 employees in more than 50 countries, all driven by an inspiring purpose of restoring brain

Your new role - why is this a great opportunity?

The main purpose of the role is ensuring on time execution of payments and correct registration of expenses by processing incoming invoices and travel

Main responsibilities & tasks:

- Processing PO and NPO invoices in a workflow, coding all NPO transactions and executing a process for Travel Expenses

- Creating and updating Work Instructions and any knowledge management files

- Initiating process improvements, participating in and leading improvement projects

- Participating in onboarding new joiners in the team

- Maintaining effective relationships with stakeholders

- Performing ad hoc or country specific activities

Your future team

As our Specialist, you will be part of team who consists of around 20 Our team is part of Procurement and Finance Operations department that is responsible for Master Data, Procurement, Accounts Payable, Travel & Expense processes delivered to over 50 entities around the

Please be informed that we work in a hybrid model, including 2 days of homeworking and 3 days of office work every

What you bring to the team

Professional experience & knowledge:

2-3 years of experience in accounts payable team (knowledge of Travel and Expense processes is an asset)

Attention to details, focus on Customer experience

Continuous improvement practical experience

Knowledge of SAP FI (experience in Vendor Invoice Management is an asset)

English - at least B2 level

Other European language knowledge will be an asset (French, Spanish, Russian, Italian)

Education, certificates:

Higher university degree or last year of studies

Accounting course is an advantage

Our promise to you

Lundbeck offers an energizing and inspiring workplace that will allow you to have a visible impact on how things are We encourage an open dialogue and collaborative culture - a must to successfully bring our treatments to the people who need

We offer a mix of exciting tasks and numerous development opportunities that are balanced with initiatives and programs focused on our employees'

Highlights of selected benefits:

Flexible working arrangements (flexible weekly and daily schedules) and top-notch equipment

Cafeteria program

Unique recognition system with attractive rewards

Holiday bonus for when you're out of the office

Comfortable and modern office with well-equipped relax rooms

Robust integration and event framework

Private healthcare and life insurance

Employee capital plans (retirement saving system)

Learn more about life at Lundbeck GBS Krakow

Apply now

Can you see yourself in this role? We want to hear from you. Does this sound like your dream job, but you're not sure if you meet all the requirements? We still want to hear from you!

Upload your CV via the [Apply](#)

No separate cover letter is

We ask you not to include a photo or personal information that does not relate to your professional

We need every brain in the game – and that includes all brains and the different perspectives we all bring to the table. At Lundbeck, we embrace the uniqueness of each employee, and we are committed to building a workforce that is as diverse as the people we work with. [Read more about our commitment at .](#)

Apply Now

Cross References and Citations:

1. **Specialist, Accounts Payables Jobsqatar Jobs KrakówJobsqatar** ↗
2. **Specialist, Accounts Payables FlightattendantjobsJobs KrakówFlightattendantjobs** ↗
3. **Specialist, Accounts Payables Nursejobsnearme Jobs KrakówNursejobsnearme** ↗
4. **Specialist, Accounts Payables FlightattendantjobsJobs KrakówFlightattendantjobs** ↗
5. **Specialist, Accounts Payables UruguayjobsJobs KrakówUruguayjobs** ↗
6. **Specialist, Accounts Payables Findfulltimejobs Jobs KrakówFindfulltimejobs** ↗
7. **Specialist, Accounts Payables Smartjobsearch Jobs KrakówSmartjobsearch** ↗
8. **Specialist, Accounts Payables PortugaljobsJobs KrakówPortugaljobs** ↗
9. **Specialist, Accounts Payables Educareer Jobs KrakówEducareer** ↗
10. **Specialist, Accounts Payables Wowjobs Jobs KrakówWowjobs** ↗
11. **Specialist, Accounts Payables CosmeticsjobsJobs KrakówCosmeticsjobs** ↗
12. **Specialist, Accounts Payables SocialworkjobsJobs KrakówSocialworkjobs** ↗
13. **Specialist, Accounts Payables Logisticsjobs Jobs KrakówLogisticsjobs** ↗
14. **Specialist, Accounts Payables Findsalesjobs Jobs KrakówFindsalesjobs** ↗
15. **Specialist, Accounts Payables Searchcanadajobs Jobs KrakówSearchcanadajobs** ↗
16. **Specialist, Accounts Payables Cv-resume-builder Jobs KrakówCv-resume-builder** ↗
17. **Specialist, Accounts Payables Chicagojobsearch Jobs KrakówChicagojobsearch** ↗
18. **Specialist, Accounts Payables Resume-score Jobs KrakówResume-score** ↗
19. **Specialist, accounts payables Jobs Kraków** ↗
20. **AMP Version of Specialist, accounts payables** ↗

21. **Specialist, accounts payables Kraków Jobs** ↗
22. **Specialist, accounts payables Jobs Kraków** ↗
23. **Specialist, accounts payables Job Search** ↗
24. **Specialist, accounts payables Search** ↗
25. **Specialist, accounts payables Find Jobs** ↗

Source: <https://pl.expertini.com/jobs/job/specialist-accounts-payables-krakow-lundbeck-9fb5392a60/>

Generated on: 2024-05-05 by Expertini.Com