

Strong Junior Project Manager (Telecom domain)

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Company: Sigma Software

Location: Poland

Category: computer-and-mathematical

Overview

Required skills

People Management / strong Project planning / strong Business analysis / strong Scrum / strong English / strong

Are you into Project Management? Are you not afraid of challenging tasks? Do you know how to meet the customers' goals within the given constraints and, thus, ensure the overall project delivery?

This is an excellent opportunity for you to work as part of a skilled team in a multi-national environment in the world's leading telecommunication enterprise.

You will like working with us – non-trivial tasks, modern technologies, and a friendly team are waiting for you!

Customer

Our customer is one of the leading network service providers and top-ranking telecom infrastructure companies globally, with nearly 100,000 employees. It delivers products and services for mobile and fixed-line communication, radio, and transmission networks. More than 40% of phone calls are made through their systems, and more than 2 billion people worldwide use their network.

Project

The team is responsible for a part of customer support services for telecom infrastructure. It uses a modern Java stack and, cloud infrastructure. The product is a key component in the enterprise.

Requirements

Requirements

At least 2 years of practical experience as a Project Manager

Theoretical background in project management

Highly organized and detail-oriented

Strong time management skills

Excellent customer service skills and speaking/writing skills

Strong work ethic, reliable, trustworthy, and friendly

Hands-on experience in project deliver

Upper-Intermediate level of English

Personal Profile

PERSONAL PROFILE

High level of self-organization

Attention to details

Strong communication and people skills

Strong leadership skills

Problem-solving experience

Responsibilities

Responsibilities

Project planning: estimate the efforts for project delivery, plan and schedule all required activities to meet the client's business goal

Business analysis: discuss and describe the technical requirements

Project control: monitor and report on project progress, make sure it is done within the defined timeline and budget

Stakeholders management: manage communication and expectations of all project

stakeholders

Team management: facilitate the whole development process, remove blockers, if any, motivate the team

People management: manage people, their personal development and expectations

Risks management: indicate and track all project risks, work on their mitigation plan

Work with documentation: create all needed project documentation and keep it up-to-date

Budget management: understand and be able to apply budget management techniques in practice

Resource management: manage resource pool, assignments, PDP

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