

Veeva System Administrator & Support

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Company: NNIT

Location: Poland

Category: computer-and-mathematical

WHO WE ARE

NNIT is a fast-growing IT company with ambitious goals and 1,400 employees. At NNIT, you can make your mark on some of the most challenging projects in the industry, on our journey forward as a company, and on your own career. You'll work in agile teams with other passionate people in a culture with room for independent thinking and individual responsibility.

We supply IT services to large enterprises that demand high levels of quality and security, and we take on the responsibility for our clients' IT as if it were our own. We live our values every day, so you should be able to see yourself in them. We are: Conscience driven. Value adding. Open and honest.

Our everyday work is characterized by an open and honest atmosphere, and we put emphasis on creating a challenging yet fun working environment. We pay significant attention to job satisfaction, and personal and professional development.

Daily Responsibilities:

Provide L2 system support for Veeva Vaults

Manage system users, roles, and permissions

Provide advisory/consultant expertise and support

Drive continuous improvements by staying on top of new functionality

Serve as escalation point for issues and questions

Responsible for troubleshooting and fixing system issues

Evaluate the existing functionality and implement per business needs

Ensure quality and adaptation

Assist with creating reports and dashboards

Make system configuration and routine changes

Manage data loads (bulk upload of documents, users, metadata, fields on documents) and realignments (data mapping as part of configurations)

Promote changes by utilizing package deployments and change controls

Ensure Veeva environments are validated every release and every change

Required Experience:

Experience supporting **Veeva**

System administration experience with **Veeva Vault (Vault Quality, Vault Clinical, Vault Regulatory)**

Experience supporting **Quality, QMS, CTMS, ETMF, RIMS, PromoMats, MedComms**

Technical Support / AMS experience

Experience working with a multi-cultural team

Highly Desired:

Life Science experience

GxP experience

Stakeholder management - Ability to confidently manage client requirements

Educational Requirements:

Degree in computer science, computer information systems, or a related field (equivalent education and work experience may be substituted)

Additional Skills:

Ability to quickly learn multiple IT Systems and disperse information to others

Ability to work in a cross-functional team in a fast-paced environment with minimal supervision

Excellent verbal, written, and communication skills

Detail oriented

All candidates are encouraged to apply for the given job regardless of their gender, age, religious beliefs, sexual orientation, national and social origin, political opinion, disability, race, skin color, and ethnic origin.

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